

Cuckmere Valley Parish Council

www.cuckmerevalleypc.org.uk

Clerk: Julie O'Donnell
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15th May 2024

Councillors are hereby summoned to attend a Full Council Meeting of Cuckmere Valley Parish Council to be held on **Wednesday 22nd May 2024**, at Litlington Village Hall, Litlington. This meeting will start at **7:00pm** and will be preceded by Public Questions from 6.50pm. An Ordinary Meeting of the Full Council will follow.

Please contact the Clerk if you are unable to attend.

Signed: *Julie O'Donnell* (Clerk to Cuckmere Valley Parish Council)

AGENDA

Annual Meeting

1. Election of Chairman
2. Election of Vice Chairman
3. To re-adopt the Code of Conduct
4. Register of Members' Interest
5. To adopt the Standing Orders and Financial Regulations as recommended by the National Association of Local Councils.
6. Apologies for absence
7. Approval of the Annual Governance and Accounting Return for the year to 31st March 2023
 - a. Approval of the Annual Governance Statement to 31st March 2023
 - b. Approval of the Accounting Statement to 31st March 2023
 - c. To vote to approve the Exemption from External Audit certificate
 - d. To confirm the dates for the Exercise of Electors' Rights
 - e. To confirm the Risk Assessment, Asset List and Statement of Internal Controls
 - f. To consider the Internal Audit Report and approve the Internal Auditor for 2023-2024.
8. To approve the Parish Council's subscriptions to the following bodies;
 - a. Wealden District Association of Local Councils
 - b. East Sussex Association of Local Councils
 - c. Information Commissioner's Office
9. Appointment of Representatives to Outside Bodies
 - a. Wealden District Association of Local Councils (2 Councillors)
 - b. East Sussex Association of Local Councils (2 Councillors for AGM)
 - c. Cuckmere Community Bus
 - d. Verges for Wildlife
 - e. Tree Warden (3 representatives, one for each village)
 - f. Police Liaison Committee
 - g. Cuckmere Flood Forum

Ordinary Meeting

1. Chairman's welcome

2. Minutes of the Full Council Meeting held on 16th January 2024 to be approved and signed as a true record.
3. Clerk's Report on Matters arising from the Minutes (if any)
4. Minutes of the Parish Assembly held on the 12th April 2024 – for noting.
5. Report by the County and District Councillors on matters affecting the Parish.
6. Report from the South Downs National Park Representative
7. Reports by Parish Councillors
 - a. Cuckmere River and Estuary
 - b. Highways
 - c. Rights of Way
 - d. Public Transport
 - e. Planning – to consider any planning applications received for commenting on including any received after the agenda was published.
 - f. Any other report

8. To discuss and appoint one councillor responsible for the monthly checking of the defibrillator outside The Plough and Harrow. The councillor responsible will then report to the clerk for logging onto The Circuit system which is linked to Southeast Ambulance Service.
9. To appoint the insurer for 2024-2025 – see clerk report
10. To discuss the issue of verge parking in and around Cuckmere Valley but particularly up towards Litlington.
- 11. Date of next meeting of CVPC – Tuesday 16th July at All Saints Church, West Dean commencing at 7pm**